

Northfield Public Library Board of Trustees Emergency Meeting Minutes
Tuesday, June 28, 2022 at 6:00pm
Via Zoom

Present: President Jennifer Hale, Vice President Wayne Palaia, Treasurer Melanie Brozosky, Stephanie Giordano, Matt Mazzone, Director Aubrey Hiers

Absent: Secretary Andrea Merline, Barbara Madden, Mayor Erland Chau, NCS Representative Alyssa Caramenico, Superintendent Pete Bretones

Minutes/Correspondence: The meeting was called to order by President Jennifer Hale at 6:13pm.

This emergency meeting was organized by President Jennifer Hale in order to approve personnel issues, library schedules, and bills.

Based on the recommendation of Aubrey Hiers and the Personnel Committee, Jennifer Hale made a motion to approve the hiring of Mia Rose Fabi for the position of Library Assistant for 20 hours per week at an hourly rate of \$13.50. Stephanie Giordano seconded the motion. All in favor. No abstentions.

Library Assistant, John Lynskey, tendered his two-week notice on June 24, 2022. Jennifer Hale made a motion to accept the resignation of John Lynskey, effective July 8, 2022. Matt Mazzone seconded the motion. All in favor. No abstentions.

Due to increased and positive communication with Kathi Smith and the recommendation of the Building and Grounds Committee, Jennifer Hale made a motion to approve the payment of the maintenance bill to the City of Northfield in the amount of \$10,250.00. Wayne Palaia seconded the motion. All in favor. No abstentions. Aubrey will print the check and inform the signers so that the check can be signed and mailed.

Due to limited staffing, Jennifer Hale made a motion to amend the schedule for Friday, July 1, 2022 to 12pm-5pm and to close the library on Saturday, July 2, 2022 from 1pm-2pm for lunch. Wayne Palaia seconded the motion. All in favor. No abstentions. Aubrey will notify the public via social media, the website, and signage.

Jennifer Hale made a motion to adjourn the meeting. The motion was seconded by Stephanie Giordano. All in favor. No abstentions. The meeting adjourned at 6:22 pm.